**Tompkins Speech and Debate Booster Club Meeting Minutes**
**Date:** August 12, 2024
**Time:** 3.40 pm
**Location:** Debate Room, Obra D Tompkins High School

**Board Members Present:**

Ashwini Wani (President)

Ann Piehl (Vice President)

Neha Maheshwari (Social Secretary)

Coach Meaghan West (Honorary Member)

Coach Sarah Duplanty Honorary Member )

**Board or Voting Members Absent:**

None

**Guests:**

Sussane Lau

Sonali Sapru

Quorum is present.

Meeting called to order at 3.40 pm

1. **Welcome and Opening Remarks**
	* The meeting was called to order by Ashwini Wani.
	* Ashwini welcomed and introduced all attendees and thanked them for their continued support.
2. **Induction of New Board members.**
	* Susanne Lau was elected as Head -Hospitality of Tompkins Speech and Debate Booster club by unanimous vote.
	* Sonali Sapru was elected as Treasurer of Tompkins Speech and Debate Booster club by unanimous vote.
3. **Financial Policies:**
	* **Financial Policies for the booster club were discussed and following decisions were made :**
		+ Sonali Sapru (Treasurer) to be added to Booster Club bank account.
		+ Coach West and Coach Duplanty to be added to a subsidiary linked bank account of booster club. They will have their own bank cards for and expenses basis invoices and requests by them.
		+ Money Box and Year to Date Expense report was handed over to Treasurer by President and Vice President respectively.
4. **Planning for the In house tournament scheduled for October 5, 2024 at Tompkins High School**
	* POS to be set up before event to accept card payments.
	* Sign up Genius to be set up Judges , Student & Volunteer (from NHS, PTSA and FBLA) signups in first week of September 2024.
	* Sign up Genius to be set up for meal for volunteers and judges for donation in first week of September 2024.
	* Sponsorship and donations for Concession Stand was discussed. Ann Piehl has spoken to many vendors and depending on number of signups for event, this will be discussed further in first week of September 2024.
	* Logistics for the event in terms of locations for holding room for judges and volunteers was discussed.
	* Tompkins Speech & Debate T Shirts for Mom & Dads to be offered for purchase.
5. Announcements
	* Ann Piehl shared that Tompkins Speech and Debate website is Live.
	* Ann Piehl shared samples of merchandise for Tompkins Speech & Debate Booster. These are available and ready to go on sale. Ann is working on the pricing and costing for the same.
6. **Open Floor**
	* Attendees were given the opportunity to raise any additional concerns or questions.
7. **Next Meeting**
	* The next meeting will be held on August 21 at 1.50 pm at Debate Room , Obra D Tompkins High School.
8. **Adjournment**
	* Meeting adjourned at 4.50 pm

Respectfully submitted,
Neha Maheshwari
Tompkins Speech and Debate Booster Club - Social Secretary

Approved by:
Ashwini Wani
Tompkins Speech and Debate Booster Club- President

Ann Piehl

Tompkins Speech and Debate Booster Club- Vice President

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